SCHEDULE OF REQUIREMENTS and TECHNICAL SPECIFICATIONS

|  |  |  |  | Item Description | Unit <br> Price | Total Price | Implementation by Quarter |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Item No. | Item Code | Qty. | Unit of Issue |  |  |  | $\begin{aligned} & \text { 1st } \\ & \text { Qtr. } \end{aligned}$ | $\begin{aligned} & \text { 2nd } \\ & \text { Qtr. } \end{aligned}$ | $\begin{aligned} & \text { 3rd } \\ & \text { Qtr. } \end{aligned}$ | $\begin{aligned} & \text { 4th } \\ & \text { Qtr. } \end{aligned}$ |
| 1 | CS002 | 4 | piece | Original ink cartridge with \#51604A, Black, compatible with HP printer | 682.00 | 2,728.00 |  | 2 |  | 2 |
| 2 | CS010 | 5 | piece | Mouse, PS2 type with mouse pad 2 button + 1 scroll | 250.00 | 1,250.00 | 5 |  |  |  |
| 3 | CS025 | 11 | piece | Original ink cartridge with \#12A1970, black compatible with Lexmark printer | 2,640.00 | 29,040.00 | 2 | 3 | 3 | 3 |
| 4 | CS026 | 6 | piece | Original ink cartridge with \#15M0120, color compatible with Lexmark printer | 2,625.00 | 15,750.00 |  | 2 | 2 | 2 |
| 5 | CS032 | 10 | box | CCF, 1-ply, 5-1/2" x 5-1/2", plain, 8,000 pcs/box (pay slip) | 1,900.00 | 19,000.00 |  | 2 | 6 | 2 |
| 6 | CS037 | 2 | piece | Original toner with \#C4182X compatible with HP printer | 9,350.00 | 18,700.00 |  | 1 | 1 |  |
| 7 | CS038 | 3 | box | Fax Film with \#PC-402RF compatible with Brother 685MC, 2s/box | 1,419.00 | 4,257.00 |  | 1 | 1 | 1 |
| 8 | CS041 | 5 | roll | Fax Film with \#KX-FA57E compatible with Panasonic KX-FP711CX (Original) | 1,562.00 | 7,810.00 | 2 | 1 | 1 | 1 |
| 9 | CS051 | 4 | box | Fax Film compatible with Sharp FO-P610 (2pcs/box) | 282.00 | 1,128.00 | 2 | 2 |  |  |
| 10 | CS077 | 29 | piece | Original ink cartridge with \# 10N0016, black compatible with Lexmark X1150 | 2,200.00 | 63,800.00 | 4 | 8 | 9 | 8 |
| 11 | CS078 | 20 | piece | Original ink cartridge with \# 10N0026, color compatible with Lexmark X1150 | 2,282.00 | 45,640.00 | 4 | 5 | 6 | 5 |
| 12 | CS086 | 38 | box | CCF, 3-ply, self-carbonizing, $11 \times 9-1 / 2$, as per sample | 880.00 | 33,440.00 | 30 |  | 8 |  |
| 13 | CS103 | 2 | piece | Original ink cartridge with \#BX-3 compatible with Canon printer | 1,470.00 | 2,940.00 | 1 |  | 1 |  |
| 14 | CS108 | 130 | piece | Photo Paper, A4, semi-gloss | 3.30 | 429.00 |  | 20 | 90 | 20 |
| 15 | CS111 | 7 | piece | Original Toner compatible with Panasonic KXFA76A/Cartridge | 1,800.00 | 12,600.00 | 1 | 2 | 2 | 2 |
| 16 | CS113 | 28 | piece | USB Flash Drive 2GB, USB 2.0 | 300.00 | 8,400.00 | 4 | 2 | 20 | 2 |
| 17 | CS114A | 2 | piece | Original Drum with \#DR-2025 compatible with Brother HL2040/Fax 2820 | 5,109.50 | 10,219.00 | 2 |  |  |  |
| 18 | CS132 | 10 | piece | Original Toner with \#C13S050439 compatible with Epson Aculaser M2010D | 8,800.00 | 88,000.00 | 3 | 2 | 3 | 2 |
| 19 | CS140 | 3 | piece | Original ink cartridge with \#LC57BK, black compatible with Brother MFC3360C Fax | 1,089.00 | 3,267.00 |  | 1 | 1 | 1 |
| 20 | CS141 | 3 | piece | Original ink cartridge with \#LC57C, cyan compatible with Brother MFC3360C Fax | 649.00 | 1,947.00 |  | 1 | 1 | 1 |
| 21 | CS142 | 3 | piece | Original ink cartridge with \#LC57M, magenta compatible with Brother MFC3360C Fax | 649.00 | 1,947.00 |  | 1 | 1 | 1 |
| 22 | CS143 | 3 | piece | Original ink cartridge with \#LC57Y, yellow compatible with Brother MFC3360C Fax | 649.00 | 1,947.00 |  | 1 | 1 | 1 |
| 23 | CS148 | 1 | piece | Original printhead \#88, black and yellow compatible with HP Officejet Pro L7380 | 5,137.00 | 5,137.00 | 1 |  |  |  |
| 24 | CS149 | 1 | piece | Original printhead \#88, magenta and cyan compatible with HP Officejet Pro L7380 | 5,137.00 | 5,137.00 | 1 |  |  |  |
| 25 | CS158 | 12 | pack | CD Label | 45.00 | 540.00 | 12 |  |  |  |
| 26 | CS165 | 12 | piece | Original ink cartridge with \#PGI-5BK, black compatible with Canon printer IX4000 | 874.50 | 10,494.00 | 3 | 3 | 3 | 3 |
| 27 | CS166 | 8 | piece | Original ink cartridge with \#CLI-8C, cyan compatible with Canon printer IX4000 | 748.00 | 5,984.00 | 2 | 2 | 2 | 2 |
| 28 | CS167 | 8 | piece | Original ink cartridge with \#CLI-8M, magenta compatible with Canon printer IX4000 | 748.00 | 5,984.00 | 2 | 2 | 2 | 2 |
| 29 | CS168 | 8 | piece | Original ink cartridge with \#CLI-8Y, yellow compatible with Canon printer IX4000 | 748.00 | 5,984.00 | 2 | 2 | 2 | 2 |
| 30 | CS169 | 2 | piece | Original Toner with \#C930H2KG, black compatible with Lexmark printer C935DN | 19,250.00 | 38,500.00 | 2 |  |  |  |
| 31 | CS170 | 2 | piece | Original Toner with \#C930H2CG, cyan compatible with Lexmark printer C935DN | 23,100.00 | 46,200.00 | 2 |  |  |  |
| 32 | CS171 | 2 | piece | Original Toner with \#C930H2MG, magenta compatible with Lexmark printer C935DN | 23,100.00 | 46,200.00 | 2 |  |  |  |
| 33 | CS172 | 2 | piece | Original Toner with \#C930H2YG, yellow compatible with Lexmark printer C935DN | 23,100.00 | 46,200.00 | 2 |  |  |  |
| 34 | CS173 | 4 | box | RBN 6PK ULTRA CPCTY 179499001 Printer Ribbon, Black | 9,849.00 | 39,396.00 | 2 |  | 2 |  |
| 35 | CS181 | 1 | piece | Original printhead \#940 (C4900A), black and yellow compatible with HP printer 8500 | 3,630.00 | 3,630.00 | 1 |  |  |  |
| 36 | CS182 | 1 | piece | Original printhead \#940 (C4901A), magenta and cyan compatible with HP printer 8500 | 3,630.00 | 3,630.00 | 1 |  |  |  |


|  |  |  |  | Item Description | Unit Price | Total Price | Implementation by Quarter |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Item No. | Item <br> Code | Qty. | Unit of Issue |  |  |  | $\begin{aligned} & \text { 1st } \\ & \text { Qtr. } \end{aligned}$ | $\begin{aligned} & \text { 2nd } \\ & \text { Qtr. } \end{aligned}$ | $\begin{aligned} & \text { 3rd } \\ & \text { Qtr. } \end{aligned}$ | $\begin{aligned} & \text { 4th } \\ & \text { Qtr. } \end{aligned}$ |
| 37 | CS183 | 20 | piece | Original laminated label,TZ-Tape, 18mm compatible with Brother PT-2700 | 913.00 | 18,260.00 | 14 |  | 6 |  |
| 38 | CS184 | 14 | piece | Original laminated label,TZ-Tape, 12mm compatible with Brother PT-2700 | 809.00 | 11,326.00 | 7 |  | 7 |  |
| 39 | GF001 | 2000 | sheet | Record of Leave of Absences, as per sample | 4.00 | 8,000.00 | 2000 |  |  |  |
| 40 | GOS001 | 36 | piece | Adding Machine Ribbon, as per sample | 19.80 | 712.80 | 7 | 7 | 15 | 7 |
| 41 | GOS003 | 3138 | piece | Ball Pen, black, (supplier must present a sample for testing) | 4.75 | 14,905.50 | 805 | 793 | 818 | 722 |
| 42 | GOS005 | 80 | piece | Ball Pen, red, (supplier must present a sample for testing) | 4.75 | 380.00 | 25 | 15 | 25 | 15 |
| 43 | GOS011 | 3 | pad | Columnar Pad, 10-columns | 66.00 | 198.00 |  | 1 | 1 | 1 |
| 44 | GOS016 | 1 | pad | Columnar Pad, 6-columns | 34.75 | 34.75 |  |  | 1 |  |
| 45 | GOS019 | 269 | piece | Correction Tape, 5mm x 6M (supplier must present a sample for testing) | 17.00 | 4,573.00 | 37 | 71 | 95 | 66 |
| 46 | GOS023 | 2847 | piece | Envelope, mailing with PLM heading, as per sample | 1.15 | 3,274.05 |  | 917 | 1108 | 822 |
| 47 | GOS029 | 44 | pack | Index Card, 3" x 5", plain, 500's | 53.00 | 2,332.00 |  | 22 | 12 | 10 |
| 48 | GOS058 | 17 | ream | Paper, mimeo, yellow, legal-size | 332.50 | 5,652.50 | 5 |  | 12 |  |
| 49 | GOS060 | 43 | ream | Paper, Copy, A3, Substance 20, 70gsm, 500's/ream, White | 445.00 | 19,135.00 | 11 | 9 | 15 | 8 |
| 50 | GOS062 | 3 | ream | Paper, bond, green, substance 16, $81 / 2 \times 13$ | 332.50 | 997.50 | 1 |  | 2 |  |
| 51 | GOS065 | 2530 | piece | Specialty paper size: $8.5 \times 11$ amalia board 220 gsm pale cream | 3.69 | 9,335.70 | 2225 |  | 305 |  |
| 52 | GOS069 | 60 | box | Thumb Tacks, \#33, gold | 9.65 | 579.00 | 28 | 9 | 18 | 5 |
| 53 | IBM008 | 4 | piece | Film Ribbon with \#APRB-21 compatible with Canon typewriter | 330.00 | 1,320.00 | 1 | 1 | 1 | 1 |
| 54 | IBM010 | 28 | piece | Carbon Ribbon compatible with Nakajima typewriter AE640 | 319.00 | 8,932.00 | 7 | 7 | 7 | 7 |
| 55 | IBM011 | 6 | piece | Tape No. 1337765 compatible with IBM Easystrike | 275.00 | 1,650.00 | 2 | 1 | 2 | 1 |
| 56 | IBM016 | 5 | piece | Ribbon \#1380999 compatible with IBM Wheelwriter | 385.00 | 1,925.00 | 1 | 1 | 2 | 1 |
| 57 | IBM017 | 19 | piece | Carbon C Ribbon compatible with T/A Adler typewriter | 275.00 | 5,225.00 | 10 | 3 | 4 | 2 |
| 58 | IBM018 | 14 | piece | Lift-off Tape compatible with T/A Adler typewriter | 60.50 | 847.00 | 3 | 4 | 4 | 3 |
| 59 | IBM019 | 29 | piece | Nylon Cover-up Tape compatible with T/A Adler typewriter | 71.50 | 2,073.50 | 14 | 1 | 13 | 1 |
| 60 | IBM020 | 23 | piece | Satellite 8 Nylon Ribbon compatible with T/A Adler typewriter | 330.00 | 7,590.00 | 5 | 2 | 14 | 2 |
| 61 | IBM022 | 4 | piece | Daisywheel \#GRP 24-47 compatible with T/A typewriter | 2,145.00 | 8,580.00 | 1 | 2 | 1 |  |
| 62 | IBM024 | 71 | piece | Battery, 9 volts, alkaline | 164.00 | 11,644.00 |  | 26 | 24 | 21 |
| 63 | IBM026 | 175 | pack | Battery, size C | 61.00 | 10,675.00 | 37 | 54 | 49 | 35 |
| 64 | IBM027 | 3 | pack/2s | Battery Rechargeable AA, 2s/pack | 299.75 | 899.25 |  |  | 3 |  |
| 65 | IBM028 | 11 | piece | Battery, CR2032 3V | 25.30 | 278.30 | 6 |  | 5 |  |
| 66 | IBM029 | 4 | pack/2s | Battery, Rechargeable AAA | 249.75 | 999.00 | 2 |  | 2 |  |
| 67 | MIM001 | 1 | piece | Drum Kit, compatible with Canon Copier 6012 (NPG 11) | 10,800.00 | 10,800.00 | 1 |  |  |  |
| 68 | MIM005 | 1 | piece | Toner, compatible with Canon Copier, NPG-11 | 2,497.00 | 2,497.00 |  |  | 1 |  |
| 69 | MIM012 | 10 | piece | Toner, compatible with Canon, NPG-21 | 2,475.00 | 24,750.00 | 3 | 3 | 4 |  |
| 70 | MIS014 | 23 | piece | Wastebasket, wire mesh | 218.00 | 5,014.00 | 5 | 4 | 10 | 4 |
| 71 | MIS015 | 65 | box | Staple wire \#23/10 (3/8") compatible with Etona heavy duty stapler | 66.50 | 4,322.50 | 9 | 16 | 24 | 16 |
| 72 | MIS022 | 110 | piece | Frames, Size: A4, as per sample | 110.00 | 12,100.00 | 95 |  | 15 |  |
| 73 | MIS023 | 5 | piece | Frames, Size: Legal, as per sample | 150.00 | 750.00 | 5 |  |  |  |
| 74 | MIS025 | 20 | piece | Mini DVD+RW,60min, 2.8gb,8cm,\#DPW60DSS2, compatible with Sony Video Camera | 700.00 | 14,000.00 |  | 10 | 10 |  |


| Item No. | Item Code | Qty. | Unit of Issue | Item Description | Unit Price | Total Price | Implementation by Quarter |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  | 1st Qtr. | 2nd Qtr. | $\begin{aligned} & \text { 3rd } \\ & \text { Qtr. } \end{aligned}$ | $\begin{aligned} & \text { 4th } \\ & \text { Qtr. } \end{aligned}$ |
| 75 | MIS028 | 2 | piece | CD Rack/Storage | 275.00 | 550.00 | 2 |  |  |  |
| 76 | MIS030 | 172 | pair | Bookends w/rubber, 9-1/4", as per sample | 175.00 | 30,100.00 | 172 |  |  |  |
| 77 | MIS031 | 1 | gallon | Glue, multipurpose, safe, non-toxic, bonds most porous materials such as paper, cloth leather and semi-porous materials such as wood and pottery | 583.00 | 583.00 | 1 |  |  |  |
| 78 | MIS035 | 2070 | piece | Parchment Paper, 100 gsm, color:off white,size 10.5"x7.5" | 4.40 | 9,108.00 | 2070 |  |  |  |
| 79 | MIS036 | 200 | piece | Certificate Holder, short, as per sample | 27.00 | 5,400.00 | 200 |  |  |  |
| 80 | MIS038 | 100 | box | Self adhesive label, Stick Rite Label pack/136s size 1x4 or its equivalent | 41.00 | 4,100.00 | 100 |  |  |  |
| 81 | MIS040 | 2 | piece | Accession Record Book, as per sample | 333.50 | 667.00 | 2 |  |  |  |
| 82 | MIS041 | 3000 | piece | Borrowers' Card, as per sample | 1.76 | 5,280.00 | 3000 |  |  |  |
| 83 | MIS043 | 5000 | piece | Book Card, as per sample | 1.32 | 6,600.00 | 5000 |  |  |  |
| 84 | MIS047 | 260 | piece | Cardboard, as per sample | 41.14 | 10,696.40 | 260 |  |  |  |
| 85 | MIS049 | 6 | piece | Heavy Duty Stapler, throat depth 53mm, capacity 100pcs., weight 693g, dimensions $86 \times 188 \times 273 \mathrm{~mm}$ | 1,788.38 | 10,730.28 | 6 |  |  |  |
| 86 | MIS051 | 23 | piece | Glue Stick, 33g | 45.98 | 1,057.54 |  | 5 | 13 | 5 |
| 87 | MIS053 | 250 | sheet | Flyleaf, as per sample | 10.00 | 2,500.00 | 250 |  |  |  |
| 88 | MIS057 | 6 | piece | Spiral ring binder, 10mm, as per sample | 9.08 | 54.48 |  | 2 | 2 | 2 |
| 89 | MIS058 | 6 | piece | Spiral ring binder, 8mm, as per sample | 7.26 | 43.56 |  | 2 | 2 | 2 |
| 90 | MIS059 | 6 | piece | Spiral ring binder, 6mm, as per sample | 6.66 | 39.96 |  | 2 | 2 | 2 |
| 91 | MIS062 | 4 | piece | Paper Tray, Double, as per sample | 336.00 | 1,344.00 | 4 |  |  |  |
| 92 | MIS073 | 7000 | piece | Catalog Card 3" x 5" plain w/ hole, as per sample | 2.75 | 19,250.00 | 7000 |  |  |  |
| 93 | MIS074 | 7000 | piece | Catalog Card 3" x 5" plastic jacket, as per sample | 2.75 | 19,250.00 | 7000 |  |  |  |
| 94 | MIS075 | 3000 | piece | Catalog Card 3" x 5" yellow w/ hole, as per sample | 2.75 | 8,250.00 | 3000 |  |  |  |
| 95 | MIS076 | 500 | piece | Borrower's Card/lib card (beige), as per sample | 2.75 | 1,375.00 | 500 |  |  |  |
| 96 | MIS077 | 500 | piece | Borrower's Card/lib card (green), as per sample | 2.75 | 1,375.00 | 500 |  |  |  |
| 97 | MIS078 | 1500 | piece | Book Pocket, as per sample | 3.85 | 5,775.00 | 1500 |  |  |  |
| 98 | OUR001 | 150000 | piece | Class Card, as per sample | 0.55 | 82,500.00 |  |  | 150000 |  |
| 99 | OUR004 | 10000 | piece | Student Permanent Record Jacket, as per sample | 8.25 | 82,500.00 | 5000 |  | 5000 |  |
| 100 | OUR005 | 10000 | piece | Student Permanent Record, as per sample | 3.85 | 38,500.00 | 5000 |  | 5000 |  |
| 101 | OUR006 | 3000 | piece | Honorable Dismissal Form, as per sample | 1.98 | 5,940.00 | 1500 |  | 1500 |  |
|  |  |  |  | Total Amount, PhP |  | 1,227,391.57 |  |  |  |  |

